



## Washington State Auditor's Office

### INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED UPON PROCEDURES

Kim Anderson, Interim Chief Information Security Officer  
DSHS/Office Building No. 2  
1115 Washington Street  
Mail Stop 45891  
Olympia, WA 98504-5891

RE: Developmental Disabilities Administration

To the Management of Enterprise Technology (ET) of Social and Health Services (DSHS):

We have performed the procedures enumerated in Attachment A to this report, which were agreed to by the Management of ET, solely to assist the specified parties in evaluating compliance by the Developmental Disabilities Administration (DDA) with DSHS Information Technology (IT) Security Policies as of September 20, 2016. The Department's ET management is responsible for the IT Security Policies and information systems.

This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants, and *Government Auditing Standards* issued by the Comptroller General of the United States. The sufficiency of these procedures is solely the responsibility of those parties specified in this report. Consequently, we make no representation regarding the sufficiency of the procedures described in Attachment A, either for the purpose for which this report has been requested or for any other purpose.

#### **Procedure Results**

Information and findings which came to our attention as a result of performing the procedures are described in Attachment A to this report. Because public distribution of Attachment A could increase the risk to the DDA IT security, distribution of that information has been limited to the Management of ET, and the Attachment is kept confidential under RCW 42.56.420.

We were not engaged to and did not conduct an examination, the objective of which would be the expression of an opinion on compliance or on the effectiveness of the DDA's internal control

over compliance with DSHS Information Security Policies. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

### **Restriction on Use**

This report is intended solely for the information and use of the Management of Enterprise Technology, and is not intended to be and should not be used by anyone other than these specified parties. However, this report is a matter of public record and its distribution is not limited.

Sincerely,

A handwritten signature in black ink that reads "Tara Lindholm". The signature is written in a cursive, flowing style.

Tara Lindholm, Audit Manager

Washington State Auditor's Office

Olympia, Washington

September 20, 2016